



Children in Entertainment

Pupil Services, Business Support
222 Upper Street
London, N1 1XR
Tel: 020 7527 3747
Email: pupilservices@islington.gov.uk

Chaperone Renewal Declaration

Name:

Address:

If you move to live in another borough your licence is no longer valid and you will need to apply to the new borough you live in

Current telephone number:

Name of theatre/dance school/organisation you are currently connected to/working for or last worked for (if applicable):

Name of Organisation:

Dates: From To

Should you omit information relating to a criminal conviction or information that may mean Islington needs to make further enquires, then we may suspend or revoke your licence should this information become known to Islington at a later stage. The information provided may be confirmed with other local authorities.

I, the undersigned, confirm the following:

1. I have no convictions, cautions, reprimands or final warnings which would not be filtered in line with current guidance and that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)
2. I have not been arrested, on bail or awaiting prosecution.
3. I have undertaken Child Protection/Safeguarding training, a minimum Group 2 (or equivalent), or a Refresher course on _____
(please supply a copy of the certificate).

Please note that you are expected to attend a refresher course well within the three year minimum period. Failure to do so will mean your licence will not be renewed.

4. I have a full and valid Enhanced DBS including Children's Barred List check OR I am a member of the DBS Update Service and I give permission for checks to be made, my portal number is _____.
5. If my circumstances change that will affect my ability to carry out Chaperone duties, I will inform the Local Authority of these immediately.
6. There are no significant differences to my original application to apply for a chaperone

Declaration to disclose information

On occasion Islington is asked if we can supply companies with the names of chaperones.

I hereby give/do not give permission for my name and contact telephone number only to be given to productions seeking licensed chaperones.

Declaration by Applicant:

I hereby declare that the above information is true, to the best of my knowledge. I understand that I would be liable to prosecution if I wilfully stated in my application anything which I know to be false or do not believe to be true.

Signed: _____

Date: _____

Please return to Pupil Services Business Support via e-mail or post via the addresses found at the beginning of this document.

NB

"The Licensing Authority must not approve a person as a chaperone unless it is satisfied that the person is suitable and competent..."

(Regulation 15(4) The Children (Performance and Activities) (England) Regulations 2014)

"Any person who knowingly or recklessly makes any false statement in or in connection with an application for a licence ... shall be liable on summary conviction to a fine not exceeding £1,000, or imprisonment for a term not exceeding three months or both."

(Children and Young Persons Act, 1963, Part II, Section 40)